

# HOW TO ID PROJECT ANIMALS IN 4HONLINE

## STEP 1: Log in to your Family 4HOnline Account

- <https://v2.4honline.com/>
- This is the same website you used to enroll your member(s) in 4-H.

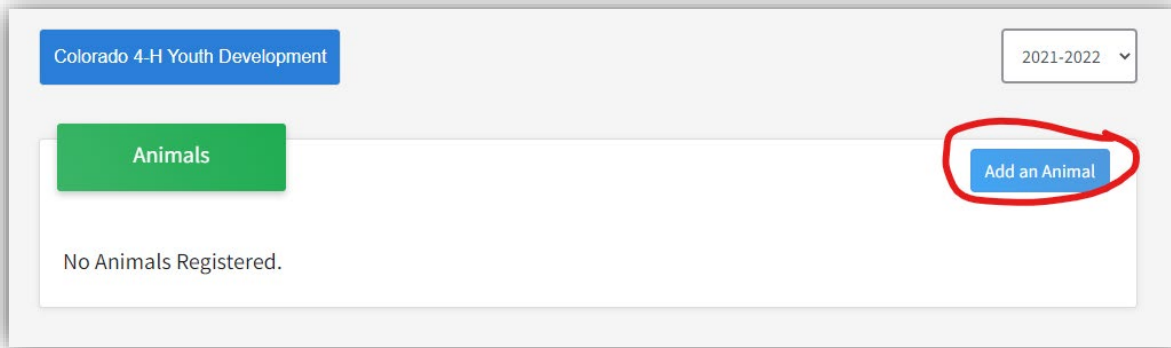
## STEP 2: While on your family's "Member List" tab, click "View" to the right of the 4-H member who is ID'ing a project animal

Member	Programs
[Redacted Name] Jan 15, 2014	4-H CloverBud - Incomplete Continue Enrollment
Taylor [Redacted Name] Feb 21, 2005	4-H Club Member - Payment Due Enrolled for 2021-2022 program year Payment Required

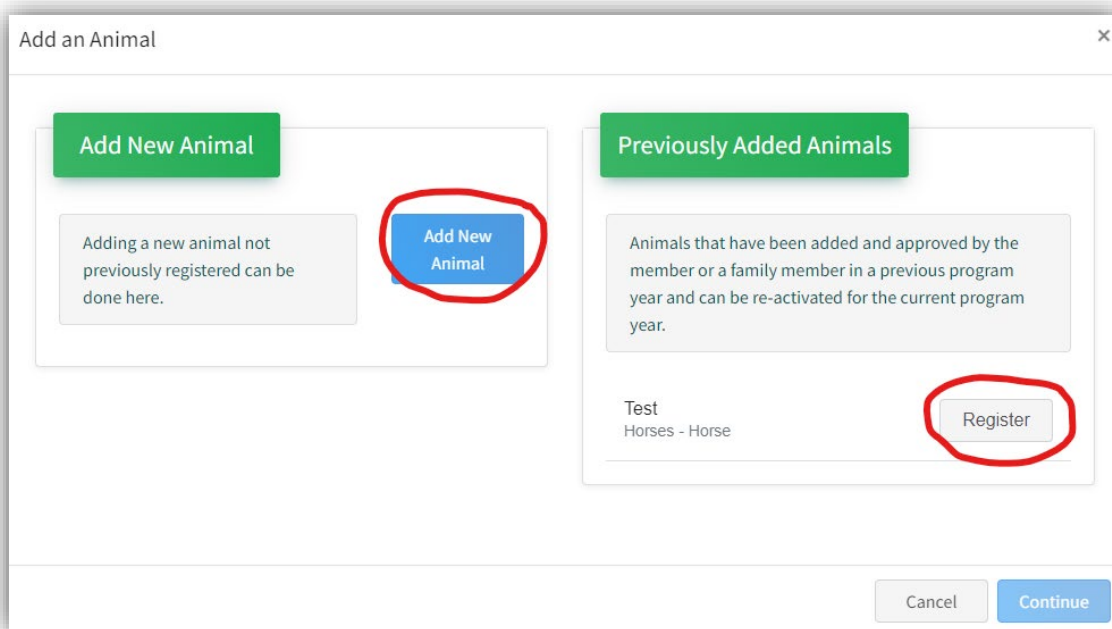
## STEP 3: Click "Animals" on the left side of your members info page

Profile	
First Name	Taylor
Middle Name	A
Last Name	[Redacted Name]
Member #	40338
Preferred Name	
Email	

**STEP 4:** Click “Add Animal”



**STEP 5:** Add a new animal or activate a previous project animal. You may see non-market animals listed under your last year Animal List. If you plan to use these project animals again this year, you can simply select the animal from last year’s list and click “Register” to add them to this year’s list of Project Animals. If you register a previous project animal, make sure to review all information before submitting.



**STEP 6:** Add New Animal: Select the project animal type/species from the drop down and input name or county market ear tag number as appropriate.

Add an Animal

New Animal

Animal Type *required*

Swine - Market

tag *required*

ex.1234

Cancel Continue

**STEP 5:** Click “Show Questions” to input the required information for your project animal. DO NOT SKIP “Show Questions” button.

1 Questions 2 Files 3 Confirm

Questions

Animal Entry is open for the current enrollment year. - Is all information complete? Check all county animal entry deadlines.

READ All County instructions for each animal species as county requirements vary.

Show Questions


Back Next

**STEP 5.5:** Input the required information for your project animal.

**Animal**

**Animal Name**  
  
Enter Unique Identifier (Example: Name of Animal)

**Beginning Weight**  
  
Enter the Animal Birth Weight or Purchase Weight

**Beginning Weight Date**  
   
Enter beginning weight or weight when purchased


**Breed**  
  
Enter the Breed Information. If Breed not listed select "Mixed Breed" or "Other Breed" - Only select 1 Breed.


**Colors And Markings**  
  
Enter any distinguishing color or markings


**Earnotch**  
  
Ear Notch Right,Left (Example - Right Ear 10 - Left Ear 6 = 10-6)

**STEP 6:** Upload required documents or images for your project animal.

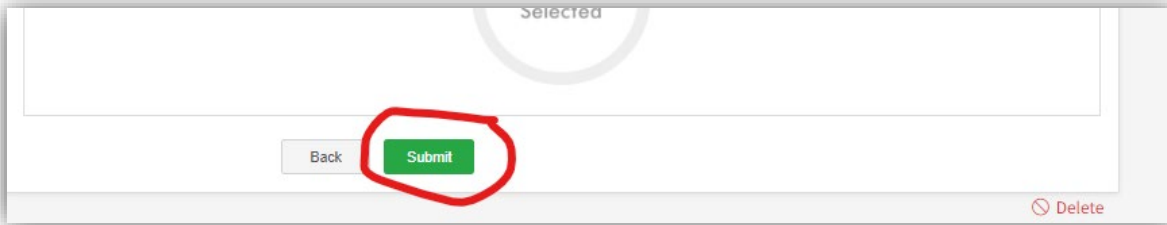
**Files**

Swine Market - Tag Image  


Swine Market - Additional Image  


Swine Market - Left Side Image  


**STEP 7:** Review all information thoroughly before clicking the “Submit” button. You cannot edit your animal’s info without 4-H Office assistance once you click submit.



Need help or have a question?  
Contact our office at 719-539-6447 or  
[coopext\\_chaffee@mail.colostate.edu](mailto:coopext_chaffee@mail.colostate.edu)